



Deutscher Kanu-Verband

Deutscher Kanu-Verband

Deutscher Kanu-Verband e.V. • Postfach 10 03 15 • 47003 Duisburg

To all
national federations
of the International Canoe Federation

Bundesgeschäftsstelle

Bertaallee 8

47055 Duisburg

Telefon (02 03) 9 97 59-0

Telefax (02 03) 9 97 59-60

Web www.kanu.de

E-Mail service@kanu.de

to attention for: Mr. José Perurena López
Mr. Simon Toulson
Mr. Frank Garner

Jo/Rü

2016-02-09

**2016 ICF PARACANOE WORLD CHAMPIONSHIPS
(INCLUDING PARALYMPIC GAMES QUALIFICATION)
EUROPEAN CANOE SPRINT OLYMPIC QUALIFIER
2016 CANOE SPRINT WORLD CUP DUISBURG**

Dear sports friends,

Deutscher Kanu-Verband would like to invite you cordially to the

2016 ICF PARACANOE WORLD CHAMPIONSHIPS (INCLUDING
PARALYMPIC GAMES QUALIFICATION), EUROPEAN CANOE SPRINT
OLYMPIC QUALIFIER AND 2016 CANOE SPRINT WORLD CUP
DUISBURG

taking place at the regatta course in Duisburg.

It would give us great pleasure if your Paracanoe athletes and nation's flatwater
racing team takes part in this event.

As enclosure you get the registration documents from
Kanu-Regatta-Verein Duisburg e.V.. Please send your entries directly
to the announced address.

See you again in Duisburg!

Yours sincerely
DEUTSCHER KANU-VERBAND E.V.

Thomas Konietzko
President

Konten

National-Bank AG

BLZ 360 200 30

Konto 502 200

IBAN DE

76 360200300000502200

Swift-BIC NBAGDE3E

Postbank Hannover

BLZ 250 100 30

Konto 4475 304

IBAN DE

80 250100300004475304

Swift-BIC PBNKDEFF

Steuer-Nr.

109 / 5970 / 0037

2016 ICF Canoe Sprint - Duisburg

- ICF Paracanoe World Championships **17. - 19. May**

- *World Cup* **20. - 22. May**

Dear friends,

we herewith intend to provide all necessary information about competition, accommodation, catering and other arrangements for you and your teams during the 2016 ICF PARACANOE WORLD CHAMPIONSHIPS (INCLUDING PARALYMPIC GAMES QUALIFICATION), EUROPEAN CANOE SPRINT OLYMPIC QUALIFIER AND 2016 ICF CANOE SPRINT WORLD CUP DUISBURG.

We kindly request you to thoroughly read through the bulletin and the additional information. The attached forms should be sent to the organising committee either by e-mail or by regular mail prior to indicated deadlines. All other necessary forms are available online on the official website of the competition: www.kanuduisburg.de, which will be open a.s.a.p.

2016 ICF PARACANOE WORLD CHAMPIONSHIPS (INCLUDING PARALYMPIC GAMES QUALIFICATION), EUROPEAN CANOE SPRINT OLYMPIC QUALIFIER AND 2016 ICF CANOE SPRINT WORLD CUP DUISBURG

Venue: Regatta Course, Kruppstraße 30, 47055 Duisburg, Germany

Date: 17th – 22nd May 2016

Events: 2016 ICF Paracanoe World Championships
(including Paralympic Games Qualification)
European Canoe Sprint Olympic Qualifier
2016 ICF Canoe Sprint World Cup



Timetables for 2016 ICF Paracanoe World Championships (including Paralympic Games Qualification) & European Canoe Sprint Olympic Qualifier

- **Monday** **Opening Ceremony** - 2016 ICF Paracanoe World Championships
- **Tuesday** **Heats** - 2016 ICF Paracanoe World Championships
- **Wednesday** **Semifinals** - 2016 ICF Paracanoe World Championships
Heats & Semifinals - European Canoe Sprint Olympic Qualifier
- **Thursday** **Finals** - 2016 ICF Paracanoe World Championships &
European Canoe Sprint Olympic Qualifier
& Closing Ceremony 2016 ICF Paracanoe World Championships

SUMMARY 2016 ICF Canoe Sprint World Cup

Friday morning

Heats	WK	K1 1000m, K2 500m, K1 200m, K2 200m
	MK	K1 1000m, K2 200m, K2 1000m
	MC	C1 1000m, C2 200m
	WC	C1 200m

Friday afternoon

Semi-Finals	WK	K1 1000m, K2 500m, K1 200m, K 200m
	MK	K1 1000m, K2 200m, K2 1000m
	MC	C1 1000m, C2 200m
	WC	C1 200m

Saturday morning

Finals	WK	K1 1000m, K2 500m, K1 200m, K2 200m
	MK	K1 1000m, K2 200m, K2 1000m
	MC	C1 1000m, C2 200m
	WC	C1 200m

Saturday afternoon

Heats	WK	K1 500m, K4 500m,
	MK	K1 200m, K4 1000m
	MC	C1 200m, C2 1000m, C1 500m,
	WC	
Semi-Finals	WK	K1 500m, K4 500m,
	MK	K1 200m, K4 1000m
	MC	C1 200m, C2 1000m, C1 500m,
	WC	

Sunday morning

Finals	WK	K1 500m, K4 500m,
	MK	K1 200m, K4 1000m
	MC	C1 200m, C2 1000m, C1 500m,
	WC	
Heats	WK	K4 200m,
	MK	K4 200m,
	MC	C4 200m,
	WC	C2 500m
Semi-Finals	WK	K4 200m,
	MK	K4 200m,
	MC	C4 200m,
	WC	C2 500m

Sunday afternoon

Finals	WK	K4 200m, K1 5000m
	MK	K4 200m, K1 5000m
	MC	C4 200m, C1 5000m
	WC	C2 500m

2. Entries

Please find attached forms for the provisional entry. You are kindly requested to return them as follows:

Provisional Entry Paracanoë (form PA) by 11th of March 2016
Provisional Entry (form A) by 11th of March 2016

Provisional Hotelreservation Paracanoë (form PA1) by 11th of March 2016
Provisional Hotelreservation (form A1) by 11th of March 2016

Online forms for the obligatory hotelreservation, for boat rental (see 6.) and the final travel info will be available at our website www.kanuduisburg.de, a.s.a.p.

Obligatory Hotelreservation Paracanoë (form PA2) by 08th of April 2016
Obligatory Hotelreservation (form A2) by 08th of April 2016

Boat Rental Paracanoë (form PA3) by 08th of April 2016
Boat Rental (form A3) by 08th of April 2016

Final Travel Info (form PD1 / D1) by 29th of April 2016
Final Travel Info (form PD2 / D2) by 29th of April 2016

The organising committee will only confirm the provisional and the final hotel booking. In case of any amendments, these will not be confirmed and invoiced other than in the event of exceeding the total hotel capacity.

Numerical and Nominal entries have to be made **ONLY** online via ICF SDP (ISIS) system.

<https://icf.msl.es/icf/main.jsp>

Contact:

Postal address:
Kanu-Regatta-Verein Duisburg e.V.
Kruppstraße 30 b
D - 47055 Duisburg

Phone/fax/e-mail
Tel.: +49 203 72 93 81
Fax: +49 203 33 84 93
E-Mail: info@kanuduisburg.de



3. Accommodation and catering

3.1 Teams

Arrangements for hotel accommodation can be made through the organising office of the 2016 ICF PARACANOE WORLD CHAMPIONSHIPS (INCLUDING PARALYMPIC GAMES QUALIFICATION), EUROPEAN CANOE SPRINT OLYMPIC QUALIFIER AND 2016 ICF CANOE SPRINT WORLD CUP DUISBURG only.

We only accept changes regarding the accommodations on the pre-printed forms.

No.	Category	available from	<u>Single room</u> - accommodation - full board - participation fee <i>per person per day</i>	<u>Twin room</u> - accommodation - full board - participation fee <i>per person per day</i>	<u>Triple room</u> - accommodation - full board - participation fee <i>per person per day</i>
1	A Category Hotels - Hotel Conti - Hotel Mercure - Hotel Wyndham	16th May 13th May 13th May	€ 150,00	€ 125,00	-
2	B Category Hotels - Ferrotel	16th May	€ 145,00	€ 120,00	-
3	C Category Hotels - Hotel Mirage	13th May	€ 140,00	€ 115,00	€ 105,00
4	D Category Hotels - Sportschule Wedau* - Jugendherberge * No transport to the regatta course and back!	17th May 13th May	€ 135,00 € 135,00	€ 115,00 € 115,00	€ 115,00 € 110,00
5	E Category Hotels - B & B Hotel	12th May	€ 125,00	€ 105,00	€ 100,00

We will award the hotel rooms in the categories after the date of receipt of applications.
All Hotels are disabled friendly.



We would like to point out the fact that none of the offered hotels is more than 5,5 km far away from the regatta course!

Upon arrival the hotels may request a deposit of € 50,00 (fifty Euros) per person directly from the individual as guarantee for any eventual damage caused or any extra service. The hotel will refund the deposit on departure deducting minus the actual cost incurred!

Due to a lot of requests from IF's in the past, we will offer central catering for lunch and dinner at the course in a great catering tent which is going to be built on the meadow near the entrance to the main regatta offices, from 13th May – 22nd May. *First meal will be lunch at the day of arrival and last meal will be breakfast at the day of departure.*

3.2 ICF Board, ICF Committee, ICF Staff, ICF Referees

The Organiser provides full board accommodation and car transportation for the ICF Canoe Sprint Referees, ICF Jury, ICF Committee, ICF Board, ICF Staff according to confirmed / agreed numbers of persons and days, free of charge.

4. Participation fee

Every participant (athletes, support team, officials) will be charged 30 Euros per day and person for organisation cost. This participation fee is included in the prices for accommodation. The fee applies for the period 13th May - 23rd May 2016. Should you intend to arrive at an earlier date or leave later, please contact the organising office regarding additional cost.

The participation fee includes:

- Accreditation costs
- Bus transfer from Düsseldorf International (DUS) airport or from Duisburg Hbf central rail station to booked accommodation on your day of arrival and return journey on the day of departure.
- Transfer by shuttle bus between regatta course and accommodation from 13th May to 22nd May 2016. There will be no shuttle bus between Sportschule Wedau and the regatta course (only a short distance to walk).
- Fees for the use of the regatta course and its facilities
- Medical care at the regatta course
- Security service at the regatta course
- Fully comprehensive insurance of the event
- Vehicle permit and parking permit for one boat trailer and one vehicle for every delegation (the boat trailer will be parked after unloading in a safe area close to the regatta course; the delegations' vehicles will be parking possibility next to the athletes' area)
- The supply of mineral water, fruits and energy bars free of charge at specific supply points at the regatta course during the days of competition

In case accommodation is booked directly by yourself and not through the organising office, shuttle bus service between the regatta course and the booked accommodation cannot be provided. No discount of the participation fee of 30 Euros per person per day will be given.

5. Terms of payment

Participation fees and booked accommodation are to be paid in the following instalments:

- **50 %** of participation fee, accommodation and full board costs should be remitted by **24th March 2016** to the organising committee.
- The final payment of **50%** is due by **29th April 2016**.

Bank: Sparkasse Duisburg
Königstraße 23 – 25, 47051 Duisburg, Germany
BIC CODE: DUIS DE33 XXX
IBAN: DE63 3505 0000 0200 1198 16
Beneficiary: Kanu-Regatta-Verein Duisburg e.V.
Address: Kruppstraße 30 b, 47055 Duisburg, Germany

Invoiced amounts have to be paid in full without the deduction of transaction fees. Please make sure that transaction fees are covered by yourself. It is your responsibility to pay these extras when transferring money into our bank account.

The booking shall be provisional until the first instalment has been credited to our bank account, hence the Organising Committee reserving the right to alter or cancel reservations until receipt of full amounts due. Once the first instalment has been credited, reservations will be confirmed. An updated pro forma invoice will be sent by the Organising Committee verifying which payments have been credited to our bank account.

Accepted methods of payment during accreditation at the regatta course:

Cash (Euros) payment only.

Cancellation terms

Should you cancel your booking, a charge applies to the equivalent of any loss suffered by the Organising Committee as itemised below. The amount of any cancellation fee will be calculated as a percent of the participation fee according to the following period of notice given:

No forfeit if cancelled until 8th April 2016
50% forfeit if cancelled until 22nd April 2016
100% forfeit if cancelled after 22nd April 2016

6. Boat rental

For your requirements regarding boat rental you can contact the following suppliers:

- Outriggercanoe, guido@outriggercanoe.de
- Nelo, mail@gusser.net

There are special forms (PA3 & A3) on our website www.kanuduisburg.de by which boat hire requirements can be specified. Please submit this form to your favoured supplier. They will insure, that ordered boats will be available. In case of any problems or changes, they will inform you in a timely manner.

7. Training sessions

The regatta course will be open for training from:

10th May 2016 to 16th May 2016

8 am to 6 pm

There will be special training sessions with the automatic starting machine. They will be published in the "Last Info".

8. Athlete Classification

Classification for Paracanoe athletes will take place from 13th till 15th May 2016.

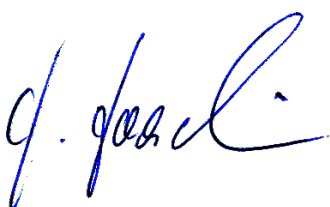
9. Medical insurance

We have to ask all participants of the 2016 ICF PARACANOE WORLD CHAMPIONSHIPS (INCLUDING PARALYMPIC GAMES QUALIFICATION), EUROPEAN CANOE SPRINT OLYMPIC QUALIFIER AND 2016 ICF CANOE SPRINT WORLD CUP DUISBURG to take out a medical insurance policy in their respective home country. All cost in excess of the normal first aid, ambulance and physiotherapeutic services are to be covered by this medical insurance policy. The organising committee will not cover any expenses in connection with hospital or dental treatment.

9. Visa

All participants are kindly requested to contact the German Embassy or Consulate in their home country. Be aware that visa applications may take some time to process. Please send requests for supporting documents to your visa application to the organising committee without any delay once specified by the German Embassy or Consulate. We will then contact the German Embassy in your home country directly.

Best regards



Jürgen Joachim
Head of organising office



2016 ICF Canoe Sprint - Duisburg

- ICF Paracanoe World Championships 17. - 19. May

- World Cup 20. - 22. May



PROVISIONAL ENTRY FORM

Name of federation: _____

Country: _____

E-mail: _____

Phone: _____ Fax: _____

Our federation intends to participate in the 2016 ICF Canoe Sprint World Cup Duisburg
May, 20th till 22nd with the following provisional number of team members:

	men	women	total
Competitors:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Coaches:	<input type="text"/>	<input type="text"/>	<input type="text"/>
President:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Secretary General:	<input type="text"/>	<input type="text"/>	<input type="text"/>
ICF Officials:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other Persons:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total:	<input type="text"/>	<input type="text"/>	<input type="text"/>

Date of arrival/departure in/from Duisburg:

arrival	departure
<input type="text"/>	<input type="text"/>

By: plane train bus/car

Contact Person: _____

Phone / Fax: _____

E-Mail: _____

Date: _____ Signature: _____

This entry form must be received by the organising committee no later than March 11th 2016:

Kanu-Regatta-Verein Duisburg e.V.
- Organisationsbüro -
Kruppstraße 30 b
D-47055 Duisburg

Phone: +49 203 729381
Fax: +49 203 338493

E-Mail: info@kanuduisburg.de
Homepage: www.kanuduisburg.de



2016 ICF Canoe Sprint - Duisburg

- ICF Paracanoe World Championships 17. - 19. May

- World Cup 20. - 22. May



PROVISIONAL HOTEL RESERVATION

Name of federation: _____

Country: _____

E-mail: _____

Phone: _____ Fax: _____

We would like to book the following hotel for our team:

<u>Category</u>	<u>Single room</u>	<u>Twin room</u>	<u>Triple room</u>
A Category Hotels	<input type="text"/>	<input type="text"/>	
B Category Hotels	<input type="text"/>	<input type="text"/>	
C Category Hotels	<input type="text"/>	<input type="text"/>	<input type="text"/>
D Category Hotels	<input type="text"/>	<input type="text"/>	<input type="text"/>
E Category Hotels	<input type="text"/>	<input type="text"/>	<input type="text"/>

Our team probably consists of approx _____ persons.

Arrival: _____ Departure: _____

Date: _____ Signature: _____

This entry form must be received by the organising committee no later than March 11th 2016:

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- Organisationsbüro -
Kruppstraße 30 b
D-47055 Duisburg

Phone: +49 203 729381
Fax: +49 203 338493

E-Mail: info@kanuduisburg.de
Homepage: www.kanuduisburg.de

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2016 ICF Canoe Sprint - Duisburg

- ICF Paracanoe World Championships 17. - 19. May

- World Cup 20. - 22. May



Paracanoe PROVISIONAL ENTRY FORM

Name of federation: _____

Country: _____

E-mail: _____

Phone: _____ Fax: _____

Our federation intends to participate in the 2016 ICF Paracanoe Sprint World Championships Duisburg May, 17th till 19th with the following provisional number of team members:

	men	women	total
Competitors:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Coaches:	<input type="text"/>	<input type="text"/>	<input type="text"/>
President:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Secretary General:	<input type="text"/>	<input type="text"/>	<input type="text"/>
ICF Officials:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other Persons:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total:	<input type="text"/>	<input type="text"/>	<input type="text"/>

	arrival	departure
Date of arrival/departure in/from Duisburg:	<input type="text"/>	<input type="text"/>

By: plane train bus/car

Contact Person: _____

Phone / Fax: _____

E-Mail: _____

Date: _____ Signature: _____

This entry form must be received by the organising committee no later than March 11th 2016:

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2016 ICF Canoe Sprint - Duisburg

- ICF Paracanoe World Championships 17. - 19. May

- World Cup 20. - 22. May



KANU DUISBURG

Paracanoe PROVISIONAL HOTEL RESERVATION

Name of federation: _____

Country: _____

E-mail: _____

Phone: _____ Fax: _____

We would like to book the following hotel for our team:

<u>Category</u>	<u>Single room</u>	<u>Twin room</u>	<u>Triple room</u>
A Category Hotels	<input type="text"/>	<input type="text"/>	
B Category Hotels	<input type="text"/>	<input type="text"/>	
C Category Hotels	<input type="text"/>	<input type="text"/>	<input type="text"/>
D Category Hotels	<input type="text"/>	<input type="text"/>	<input type="text"/>
E Category Hotels	<input type="text"/>	<input type="text"/>	<input type="text"/>

Our team probably consists of approx _____ persons.

Arrival: _____ Departure: _____

Date: _____ Signature: _____

This entry form must be received by the organising committee no later than March 11th 2016:

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PA1