



Canoe Sprint and Paracanoe EUROPEAN CHAMPIONSHIPS

June 24 - 26, 2016

Rowing & Canoeing Centre "Krylatskoye"
Moscow, RUSSIA



BULLETIN No 1



Dear Sport Friends,

The Russian Canoe Federation is pleased to invite you to take part at the **2016 Canoe Sprint & ParaCanoe European Championships** which will be held **24-26 June 2016** on the **Olympic Regatta Course "Krylatskoye"**.

4 years ago we have received the right to carrying out of this Championship. During this time the rowing and canoeing channel in Krylatskoye has completely changed: the big reconstruction of the sports complex has been made.

"Krylatskoye" Racing Course has already been the host:

in 2009 – ICF Canoe Sprint Junior & U23 World Championship;

in 2010 – Canoe Sprint Juniors & U23 European Championship;

in 2012 – ICF Canoe Sprint World Cup;

in 2014 – ICF Canoe Sprint World Championship (seniors).

In September, 2016 the ICF Dragon Boat World Championships will be held here.



In this Bulletin you'll find the most important information about competition, board & lodging and necessary services. You are kindly requested to forward attached preliminary entries forms either by e-mail or regular mail to Russian Canoe Federation till the indicated deadlines.

Also, be noticed that Numerical and Nominal entries should be done via on-line Portuguese competition management system Sportfokus on web-site <http://europecanoeevent.com>

All information you can find and download all forms on the championship website www.canoemoscow2016.ru or through the homepage of Russian Canoe Federation's website www.kayak-canoe.ru

Welcome to Moscow!

Come and be convinced what modern and comfortable the Moscow Rowing Channel has become for athletes, coaches, officials and spectators.

The Russian Canoe Federation together with the Organizing Committee will try to do the utmost that you've had the brightest impressions from competitions, and you would like to return here again.

We wish you successes on water lines of Regatta Course "Krylatskoye"

Organizing Committee

phone +7 495 989 1558; e-mail: sprint@kayak-canoe.ru, www.canoemoscow2016.ru

► **Competition venue:** Moscow Rowing and Canoeing Centre in Krylatskoye

► **Date:** 24 – 26 June, 2016

► **Events:** *Canoe Sprint - in accordance with the ICF and ECA rules:



<u>Men:</u>	<u>Women:</u>
K1 200m, 500m, 1000m, 5000m	K1 200m, 500m, 1000m, 5000m
K2 200m, 500m, 1000m	K2 200m, 500m, 1000m
K4 1000m	K4 500m
C1 200m, 500m, 1000m, 5000m	C1 200m
C2 200m, 500m, 1000m	C2 500m
C4 1000m	

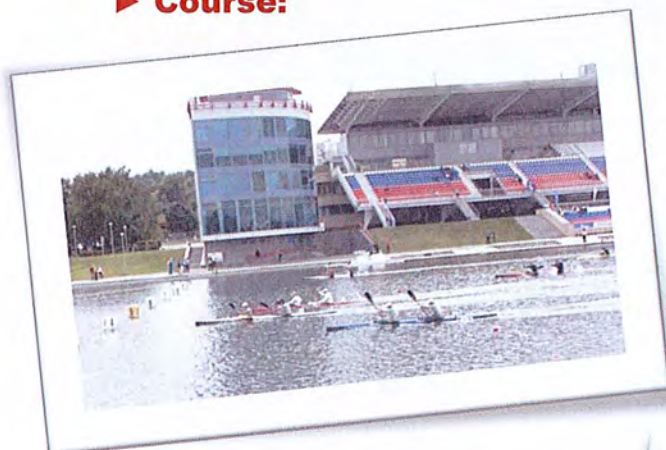
**Paracanoe - in accordance with the ICF and ECA Paracanoe rules

<u>Men:</u>	<u>Women:</u>
K1 200m – sport classes KL1, KL2, KL3	K1 200m – sport classes KL1, KL2, KL3
V1 200m – sport classes VL1, VL2, VL3	V1 200m – sport classes VL1, VL2, VL3

► **Paracanoe events:**

Details about arrangements for Paracanoe participants will be published in a separate Bulletin.

► **Course:**



The Moscow canal is located on the West part of Moscow. **Its main feature is the location directly in city boundaries.** Its length is 2340 m. It has two waterways: the basic – 125 m wide with 9 lanes of Albano system, and return – 75 m wide. The deep of both of them is 3 m.

The basic and the return waterways are divided by the island. There are two connecting canals between the basic and warm up waterways for the going up to start - on the marks 600 m and 1100 m.

Starts are equipped with the automatic start system.

There are an electric time keeping system with photo finish camera and video recording.

For TV-cars and coaches following the races on bicycles there are asphalt roads along the distance and around the island.



► Provisional Competition Program:

20 June 2016, Monday	<ul style="list-style-type: none"> ● Regatta course is opened for training ● morning / afternoon – training
21 – 22 June 2016, Tuesday - Wednesday	<ul style="list-style-type: none"> ● morning / afternoon – training, boat-control ● PARACANOE - Classification of Paracanoe athletes
23 June 2016, Thursday	<ul style="list-style-type: none"> ● morning / afternoon – training, boat-control ● 10.00-11.30 – team-leaders meeting ● 11.30-12.30 – ITO's meeting ● 15.30–16.30 - PARACANOE – team-leaders meeting ● 18.00-18.45 - Opening Ceremony
24 – 26 June 2016, Friday-Sunday	<ul style="list-style-type: none"> ● Competitions in according with time schedules
27 June 2016, Monday	<ul style="list-style-type: none"> ● Departure day

► Entries:

Attached we are sending you the Preliminary Entry Form, Preliminary Accommodation Reservation Form, Preliminary Form of Boats' Rent, Boats Transportation Form. Application for Russian Visa, Final Hotel Reservation and Travel Info Forms will be sent later.

All information and appropriate forms you can find on competitions web-site

<http://canoemoscow2016.ru>

Moreover Numerical, Nominal entries and registration of athletes, officials, staff, VIPs and Media Representatives you should necessarily make on-line via Portuguese software system Sportfokus :

<http://europecanoeevent.com>



► Deadlines:

Preliminary Entry, Preliminary Hotel reservation, Boats Requirement Form	January 15, 2016
Preliminary Information about boats transportation	May 1, 2016
VISA Application Form	May 15, 2016
Numerical Entry on-line via Sportfokus software system	May 10, 2016
Final Hotel Reservation, Travel Info	June 1, 2016
Nominal Entry, registration of team's and media personnel on-line via Sportfokus software system	June 15, 2016

We kindly ask you to keep the mentioned deadlines for insertion of Entries via Sportfokus software system on <http://europecanoeevent.com> and sending:

- All preliminary entries, Boats requirement Form – on sprint@kayak-canoe.ru
- VISA Application Form - to the Russian Canoe Federation – on office@kayak-canoe.ru
- final hotel reservation and travel info forms to the LOC - on hotel@dszm.ru

► Accommodation & Meals:

Hotel booking can be made through Organizing Committee of the 2016 Canoe Sprint European Championships.

Please be informed that **all lunches will be provided on the Venue and only on 20th of June** Lunch will be served at hotels.

► You are kindly requested to send your booking on the enclosed form till January 15, 2016 on sprint@kayak-canoe.ru.



CATEGORY 1: accommodation for ECA representatives, ECA Honorary members, ECA VIP-guests and sponsors, IT Officials, National Federations' Presidents & Secretaries General, for media personnel... ➔

Hotel's Name	Number of beds	Price in Rubles ¹ , including accommodation & breakfast (only) per person / per day	
		single room	double room
Hotel Radisson SAS Slavianskaya 4* Address: Europe Square, 2 Metro station: Kievskaya	150	10200,0	5749,0
➔...and also accommodation for teams, team attendants and functionaries		Price with full board per person / per day 13550,0	9100,0



The hotel is located in the city center, on the Europe Square, on the bank of the Moskva river with a view to the White House and [Ministry for Foreign Affairs of Russia](#).

It takes about 25-30 minutes to get to the Venue. All rooms are equipped with bathroom, hairdryer, toiletries, individual A/C, phone, mini-bars, tea/coffee makers, flat TV. Free Wi-Fi in all areas. In the hotel you will also find: fitness center with varied saunas and 25-meter-pool; restaurants, lobby bar, 24-hour room service, etc.

¹Notes:

- i) prices are approximate and may be slightly changed at the beginning of 2016
- ii) rooms in each hotel with the guaranteed rates are subject of availability. The earlier you send you request, the more options you can get.



CATEGORY 2: accommodation for teams, team attendants and functionaries

Special accommodation for PARACANOE athletes

Hotel's Name	Number of beds	Price in Rubles, with a <u>full board</u> per person / per day		
		single room	double room	
Hotel "Aquarium" 4* Address: 65-66 km of MKAD, TVC, case 2 Metro station: "Myakinino" (only 2 station to Venue – M-station "Molodyozhnaya")	300	10 750,0	7500,0	

The hotel was built in 2008 and is located in International trading center "Crocus Expo". It takes about 20 minutes by bus to get to the competition Venue. All rooms are equipped with bathroom or shower, A/C, hairdryer, flat TV, phone. Free Wi-Fi in all areas. Some rooms are with the river view. There is a lobby bar at the hotel. Shopping center "Tvoy Dom" is in the walking distance (about 10 minutes).




CATEGORY 3: accommodation for teams, team attendants and functionaries, for MEDIA personnel

Hotel's Name	Number of beds	Price in Rubles, with a <u>full board</u> per person / per day		
		single room	double room	
Hotel CDT-Astrus 3* Address: Leninskiy prospect, 146 Metro station: Yugo-Zapadnaya	700	7630,0	5365,0	

The hotel is located in the green area of Moscow, close to big parks, on the south-west of the city. It takes about 20-25 minutes to get to the competition venue. All rooms are equipped with bathroom, hairdryer, toiletries, A/C, phone, mini-bars, TV. Free Wi-Fi in all areas.

CATEGORY 4: accommodation for teams, team attendants and functionaries

Hotel's Name	Number of beds	Price in Rubles, with <u>breakfast and lunch</u> per person / per day		
		single room	double room	
Hotel "Voyage Park" 2* Address: Krylatskaya st., 12/4 Metro station: Molodezhnaya	70	6546,0	4348,0	

The hotel is located in the Krylatskoye district. It takes about 10-15 minutes to get to the competition Venue by walk. All rooms are equipped with bathroom, refrigerator, hairdryer. Free Wi-Fi - in public areas.

► Participation Fee:

All participants (athletes, coaches, attendants, functionaries) must pay a participation fee of **20,00 euro per day and per person** for organization costs.

It is paid from day of participant's arrival (no earlier than June 20, 2016) till the departure date (no later than June 27, 2016).

- The Participation Fee will not be charged to ECA Officers (including ECA Jury, Technical Officials, ECA Sponsors and Suppliers, Board of Directors, ECA Headquarters Staff), NF's Presidents and Secretary Generals, not part of the NF team management.

Participation fee includes:

- accreditation
- bus transfer from the airport/Ry station – hotel – and back
- shuttle bus: on the competition days according to the timetable,
- training bus running from 20th June according to the timetable,
- security service at the course,
- medical care at the course,
- fees for the use of the regatta course and its facilities
- bottled water during competition days.



- In case if hotel is booked independently, instead of through Organizing Committee, then it is impossible to organize the bus between the Venue and booking hotel. It will not be the basis for the reduction of the participation fee, it will be the same – 20,00 euro per person per day.





► **Ways and terms of payment:**

Payment can be made by means of:

- **bank remittance** – only in EURO or USD
(all bank transfers are to be made **before March 20th, 2016**);
- **cash (rubles or EUR and USD) or credit cards**
(Visa/MasterCard are accepted only) **on arrival**

If you prefer payment by bank remittance you should **request an invoice before March 1st** and you should **pay 100 % the sum within 2 days after receiving of the invoice and no later than March 20th, 2016.**

Please do not forget that all bank charges are to the expense of the remitter.

You are kindly requested **to send a copy of the bank confirmation** after the remittance to the following e-mail: hotel@dszm.ru



► **Cancellation policy:**

If you cancel the booking
till **30th April, 2016**

0%

No penalty applied

For cancellation of booking
after **1st May 2016**

100%

100% penalty is applied for the made reservation
(cancellation of rooms / days /number of guests
is not accepted)

The Organizing Committee does not take any responsibility for extra services of the hotels (mini bar, telephone, parking, etc.). Please be ready to provide your personal credit card during check-in to guarantee any possible extra services.

Early check-in (before 12:00pm) is subject to room availability at the hotels.

Check-out time in all hotels - 12:00 p.m. on the day of the departure – as it is internationally usual.



► Russian visa



Organizing Committee will provide you support to make the process of obtaining Russian visa more prompt and comfortable.

In order to receive the Invitation letter for getting Russian visa you are requested to fill up and send Visa Application Form with copy of the first page of passport of all team members to office@kayak-canoe.ru till **May 15, 2016**

Visa Application Form are available on the championship's web-site www.canoemoscow2016.ru.

More detailed and exact information on receiving Invitation letter and filling the Visa application Form will be placed on web-site some later.

► Accreditation Centre

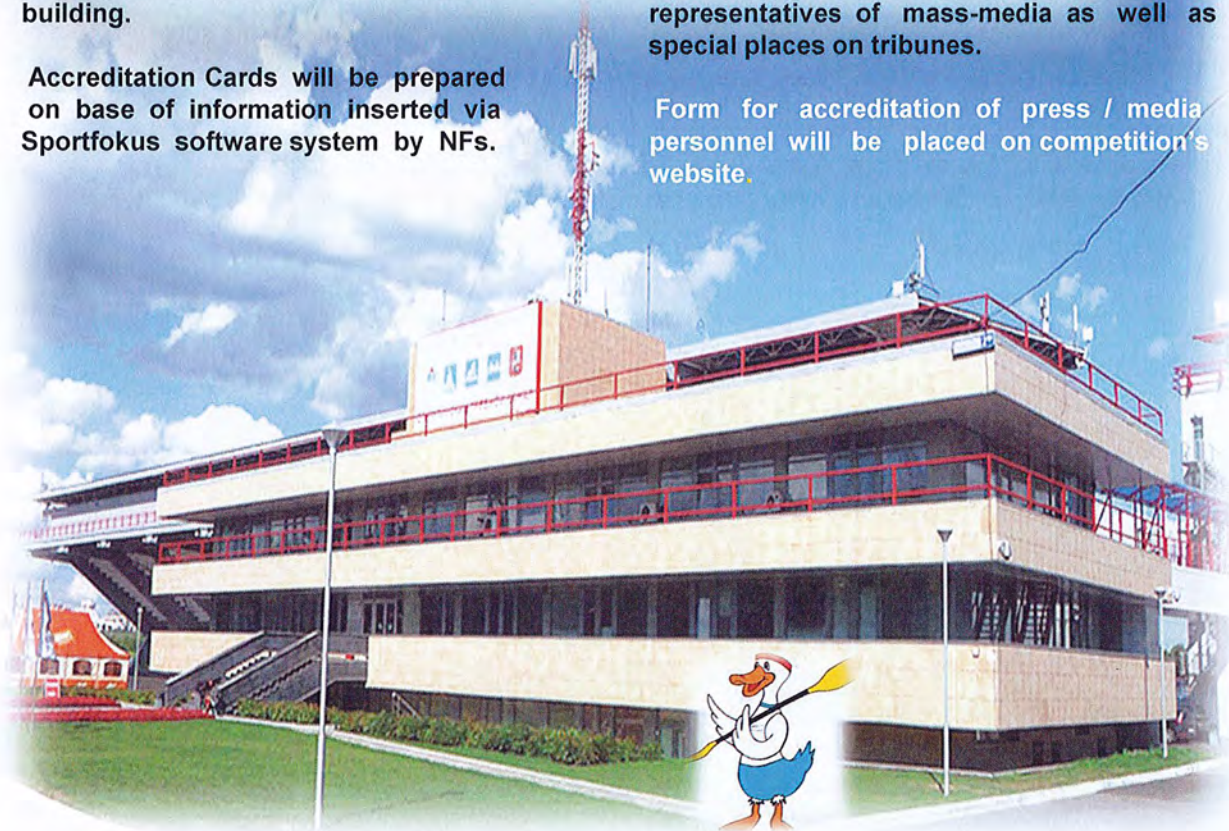
Accreditation Centre will be located on The Venue – on the left side from the Central Entrance of the Administrative building.

Accreditation Cards will be prepared on base of information inserted via Sportfokus software system by NFs.

► Media Centre

Media centre will be arranged in the main Administrative building of the Venue with all necessary technical facilities for work of representatives of mass-media as well as special places on tribunes.

Form for accreditation of press / media personnel will be placed on competition's website.



► Transportation

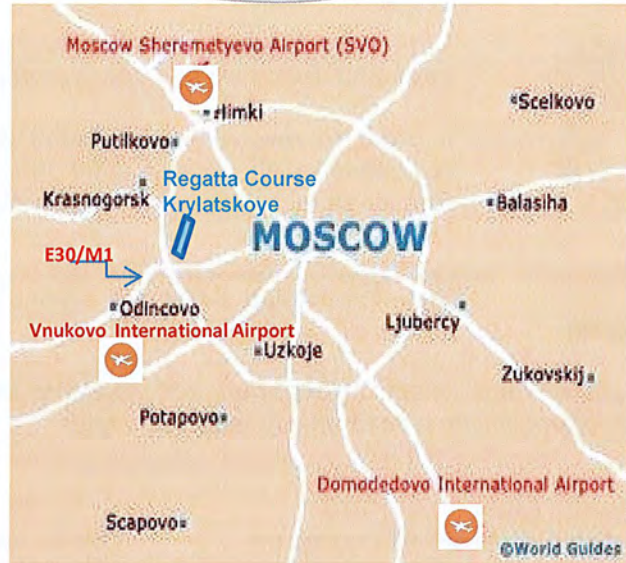
All participants will be provided with transportation from / to Airport to their accommodations as well as shuttle-buses to and from Venue.

► Travel :

By air

There are 3 International Airports in Moscow which accept passengers from all continents:

- ◆ the newest and the largest airport in Russia – **"Domodedovo"** is on the South-East of Moscow removed from the Centre of Moscow on 45 km;
- ◆ second-largest - airport **"Vnukovo"** is on the South-West in 28 km from the center of Moscow; **it is the nearest airport to the hotels and Venue;**
- ◆ and at last - the very first international airport in Moscow - **"Sheremetyevo"** is on the North-West in 29 km from the center; **it is not far from Venue and hotel "Aquarium".**



By train

6 from 9 city railway stations are ready to meet foreign foreign visitors from the north, the south, the west and the east of the Europe and Asia.

By car or bus

It is possible to access to Moscow from West Europe **via motorway E30/M1**. Rowing and Canoeing Centre Krylatskoye is located not far from the main road from Europe.



► Boat Transportation:

Our federation actively improves work with boundary and customs service. We count that in 2016 all formalities on frontier points will be resolved at no more 3-4 hours.

We suggest you to use following **possibilities on transportation of boats:**



- 1 - you can address in Commercial and Industrial Chamber (or other organization) in your country for registration of **Carnet ATA**. It is the most widespread fast and convenient way on temporary importation of sports equipment on competitions;



- 2 - you can use possibility on **independent delivery** and registration of boats and equipment. For this purpose you will need to fill necessary documents (they will be published on the Event web site), to ship your stock on the trailer and to drive to the Russian Federation through recommended by the RCF a frontier point - **Burachki – Terekhovo (LAT)**. On this point the special employee of customs service will work. He will provide fast fulfillment of necessary customs procedures both at entrance, and at departure. And it is important - without any expenses for you.

In order to avoid delays on delivery we recommend to you to inform us the date when you are going to cross border of the Russian Federation one week prior to leaving your country for Moscow.



We recommend to leave the Russian Federation with the same quantity of stock as has been imported on the same vehicles and through the same frontier point.

- 3 - you can use **services of firm ProWave** which is an official carrier at the ICF and ECA competitions

pro wave GmbH
Boat & Coach Service



Offer of Germany company Pro-Wave

In Cooperation with the Organizing Committee we would like to offer **Boat Transportation to the 2016 Canoe Sprint & ParaCanoe European Championship** which will be held in **Moscow (RUS) 24 – 26 June 2016**.

There will be **2 options to send the Boats to Moscow:**

1 - All boats which have to be sent to Moscow from **RACICE (CZE)** will be loaded on **29th of May in Racice straight after the ICF World Cup 2**. Boats will be ready to use in Moscow Venue latest from 15.06.2016 till the end of Championship on 26.06.2016.

2. All boats which have to be sent to Moscow from **KASSEL (GER)** will be loaded on **04th of June in Kassel**. Boats will be ready to use in Moscow Venue latest from 15.06.2016 till the end of Championship on 26.06.2016.

Offered Service:	The Rate for this all inclusive Service:
<ul style="list-style-type: none">▶ Transport to Moscow Venue and back to Germany▶ Loading and lashing service with special construction inside the containers for safe Transport to Moscow and back▶ All Custom Clearance Paper Work▶ Transport Insurance▶ Guaranteed timing	<ul style="list-style-type: none">▶ K1/C1/K2/C2: 350 Euro per each Boat▶ K4 /C4: 450 Euro per each Boat <p>Accessories like Bicycle, Paddles, etc. on Request.</p>



For Custom Reasons all Boats have to return in the same Containers back to Germany.

After 05th of July 2016 the Boats can be collected in Germany. As well we can offer safe Storage for your Boats until pick up or delivery.

Please send your Reservation for Boats until 01.05.2016 to the Pro-Wave address:

Jahnsstraße 56, 34123 Kassel, Germany

kontakt@prowave.de, www.prowave.de

Phone/Fax: + 49 561 56010350;

Stefan Bretthauer - mobile: + 49 177 875 0202

► Boats for rent:

The Organizing Committee has a limited of boats to rent. You are kindly requested to send your needs till **January 15, 2016**. Priority will be given to those countries that give us prior notice of their need for boats.

Note: *The new models 2015 are not available.*

The boat rental prices are as follows:

K-1 and C-1 (including boats for Paracanoe)	40,0 EUR per day
K-2 and C-2	40,0 EUR per day
K-4 and C-4	40,0 EUR per day

Payment for rent of boats:

► **cash** (rubles or euro and dollars in an equivalent on a Central Bank rate of the Russian Federation at date of payment) on the Venue on a special announcement .



The world famous manufacturer of boats - company NELO - also offers their services.

They offer to all NFs:

► transport

- from Racice (May 29, 2016 after World Cup-2)
- and from Montemor-o-Velho (June 5, 2016 after World Cup-3)

price: **250 euros** per transport of 1 boat

► rent of boats

price: **350 euros** per boat

If you'll prefer to use these services you can apply direct to www.nelorental.com .





► Doping control:

Doping controls will be carried out during the competition. There will be the anti-doping laboratory which is accredited in WADA. It will be taken the required number of samples in according to the standards of the ECA.

► Insurance:

All official participants of the International Canoe Competition are strongly advised to take out a medical insurance policy in their respective countries.



► Medical care:

The following medical services are available for all official participants of the above event: **physician on duty, hospital and clinic assistance.** A medical center will operate at the regatta course with ambulance and first aid. The **costs above the regular** are to be covered by the medical insurance policy. The Organizing Committee does not take responsibility for such expenditures.



► Social and family program:

The special social program will be provided during the championships as well as the family and friends program. The concert opening and closing ceremonies, warm hospitable receptions and excursions on survey of sights of Moscow will be offered.

Russian Canoe Federation

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European Championships**
- Moscow -

<http://canoemoscow2014.com>

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