



CANOE POLO BULLETIN No. 2



Contents of this bulletin:

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2. Extra official
3. Officials and referees
4. Provisional playing schedule
5. VIP Sports travel
6. Pre event competition

Attachments x 4

1. Entries – deadline for changes into the database is 31/5/17

The names you all supplied are now entered into the IWGA database.

There will be a “window for changes in May” however now full details of your teams – see Attachment 1:

Only when you have ALL the details please send direct to Narelle Henderson – IT and Sports Database Coordinator for the ICF narelle.henderson@canoeicf.com

For the photographs please make it very clear who it is.

We are allowed to send 8 players per team with only 1 coach but as before a player may also be registered as a coach and you should clearly indicate who this is if you chose to.

2. Extra officials – deadline for extra officials is 31/3/17

If you additionally wish to bring a Team leader and additional team persons the IWGA Passport numbers do not allow but they can be added to the database but will have to pay.

- The costs per day are detailed in Attachment 2 – points 4 and 5

Please now urgently send direct to Narelle Henderson – IT and Sports Database Coordinator for the ICF narelle.henderson@canoeicf.com anybody you wish to be registered and to arrange to transfer payment to the ICF HQ immediately.

3. Officials and referees

1	To be confirmed	ICF	Jury
2	To be confirmed	ICF	Jury
3	Greg Smale*	ICF	Jury
4	Joao Botelho*	ICF	Chief Official & Competition Committee
5	Eva Lindmark*	ICF	Chief Table Official/Technical Organiser - Playing & Ref Schedule & Competition Committee
6	Dion Chen*	ICF	Chief Scrutineer & Competition Committee
7	Andi Fear Ross	NZL	Invitation sent 14/3/17 for acceptance by 23/3/17
8	Ralf Budde	GER	Invitation sent 14/3/17 for acceptance by 23/3/17
9	Maurizio Pelli	ITA	Invitation sent 14/3/17 for acceptance by 23/3/17
10	Martijn Rol	NED	Invitation sent 14/3/17 for acceptance by 23/3/17
11	Ezio Ambrosetti	USA	Invitation already accepted
12	Te-Chih Liu	TPE	Invitation sent 14/3/17 for acceptance by 23/3/17
13	Steve Watts	GBR	Invitation already accepted
14	Virginie Brackez	FRA	Invitation sent 14/3/17 for acceptance by 23/3/17

* Subject to ICF Board approval 24/25th March 2017

4. Provisional playing schedule

Please note this is subject to change – primarily when the television schedule is known.

Day 1				Team 1	Team 2
	8.00	Women		New Zealand	Italy
	8.35	Women		Germany	Canada
	9.10	Women		France	Poland
	9.45	Men		Italy	New Zealand
	10.20	Men		France	Chinese Taipei
	10.55	Men		Spain	Poland
	11.30	Women		New Zealand	Netherland
	12.05	Women		Germany	Poland
	12.40	Women		France	Italy
	13.15	Men		Italy	Germany
	13.50	Men		France	Poland
	14.25	Men		Spain	New Zealand
	15.00	Women		New Zealand	France
	15.35	Women		Germany	Netherland
	16.10	Women		Canada	Poland
	16.45	Men		Italy	Spain
	17.20	Men		France	Germany
	17.55	Men		Chinese Taipei	Poland
	18.30	Women		New Zealand	Canada
	19.05	Women		Germany	Italy
	19.40	Women		France	Netherland

Day 2					
	8.00	Men		Italy	Chinese Taipei
	8.35	Men		France	New Zealand
	9.10	Men		Spain	Germany
	9.45	Women		New Zealand	Germany
	10.20	Women		Netherland	Canada
	10.55	Women		Italy	Poland
	11.30	Men		Italy	France
	12.05	Men		Germany	Chinese Taipei
	12.40	Men		New Zealand	Poland
	13.15	Women		New Zealand	Poland
	13.50	Women		France	Canada
	14.25	Women		Netherland	Italy
	15.00	Men		Italy	Poland

	15.35	Men		Spain	Chinese Taipei
	16.10	Men		Germany	New Zealand
	16.45	Women		Germany	France
	17.20	Women		Italy	Canada
	17.55	Women		Netherland	Poland
	18.30	Men		France	Spain
	19.05	Men		New Zealand	Chinese Taipei
	19.40	Men		Germany	Poland

Day 3					
	9.00	Semi-final W			
	9.40	Semi-final W			
	10.20	Semi-final M			
	11.00	Semi-final M			
	11.40	5th place W			
	12.20	5th place M			
	13.00	Bronze W			
	13.40	Bronze M			
	14.20	Final W			
	15.00	Final M			

3. VIP Sportstravel

There is on offer by the IWGA tailor-made travel services to the participating Federations and NOCs - please see Attachments 3 and 4 to this Bulletin

4. Pre-event

There will be a pre event organized by Polish Canoe Federation. The date will be 13th – 14th May.

If you like to have any information about please contact the Competition Organiser Mr Szymon Maslanka via s.maslanka@op.pl

5. Attachments

Attachment 1 – Database details required

Attachment 2 – Details regarding extra officials

Attachments 3 & 4 – VIP Sportstravel details if required.

Next Bulletin

This will include scrutineering and training details.

It is noted early the Special Rules for World Games regarding Scrutineering/trademarks and Advertisement which the IWGA insist on – please refer to the ICF Canoe Polo Rules under Chapter World Games.

In order to prepare the best schedule and training please let Joachim Schwarzrock know your arrival date and time.

Greg Smale

Joachim Schwarzrock

ICF Canoe Polo Chair

Competition Manager World Championships 2017

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Count	Category - Athlete or coach	Organisation	Country	Passport family name	Passport given name	Preferred given name	Date of birth
1	Athlete						
2	Athlete						
3	Athlete						
4	Athlete						
5	Athlete						
6	Athlete						
7	Athlete						
8							
9	Coach						

Registration

Save New People Management Sport Entries

General Athlete's Additional Data

Registration

Status New
 Registration Number 125785
 Category* Athlete

General

Responsible Organization* International Canoe Federation
 Representing Country* France

Personal

Passport Family Name* GOHIER (as appears in passport)
 Passport Given Name* Maxime (as appears in passport)
 Preferred Family Name* GOHIER
 Preferred Given Name* Maxime
 Date of Birth* (dd/mm/yyyy)
 Place of Birth*
 Gender* Female Male
 Photo*
(.jpg, .jpeg, aspect ratio 3x4)

Passport Information

Passport Number*
 Passport Issue Date* (dd/mm/yyyy)
 Passport Expiration Date* (dd/mm/yyyy)
 Place Passport Issued*
 Passport Nationality* <Not Selected> (country)

Visa

Do you require visa? No Yes
 In which embassy or consulate are you applying? (city, country)

Contact

Email Address*
 Home Phone (with country name and code)
 Mobile Phone (with country name and code)
 Street Address
 City
 Postal Code
 Country <Not Selected>
 Emergency Contact
 Emergency Contact Phone Number

Sport

Sport* Canoe
 Personal Achievements

Canoe

Men Team
 Women Team
 Is Not Included In Quota No



THE WORLD GAMES 2017 WROCLAW ORGANIZING COMMITTEE **ACCREDITATION PROCEDURE**

WROCLAW 2017

Wrocławski Komitet Organizacyjny – Światowe Igrzyska Sportowe 2017 Sp. z o.o.

Zarząd: Marcin Przychodny (Prezes Zarządu), Adam Roczek (Wiceprezes Zarządu) Wojciech Rejowski (Prokurent), Beata Pierre (Prokurent)

Kapitał zakładowy: 29.127.000,00 PLN

NIP:897 179 68 27 Regon 022358693 KRS 0000504742

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Wrocławski Komitet Organizacyjny – Światowe Igrzyska Sportowe 2017 Sp. z o.o.

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1. Abbreviations and definitions

EMS – online registration and management accreditation tool, provided by IWGA’s official partner

IF – International Federation

WOC – Wrocław Organizing Committee

Mandatory data – following list of personal information:

- Category
- Responsible Organization
- Representing Country
- Passport Family Name
- Passport Given Name
- Preferred Family Name
- Preferred Given Name
- Date of Birth
- Place of Birth
- Gender
- Photo
- Passport Number
- Passport Issue Date
- Passport Expiration Date
- Place Passport Issued
- Passport Nationality
- Upload Scanned Copy of Passport
- Email Address
- Sport

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2. Deadlines for entries

<u>February 24th</u>	Planned opening of Accreditation System (EMS) for IFs' registration.
<u>February 28th*</u> (*due to <u>objective reason</u> the deadline can be prolonged until March 31 st , after written consent from WOC's side)	<p>Deadline for providing WOC with final number of Extra Officials for all IF.</p> <p>Final deadline for providing number, gender, room requirement (single/twin room) and function of Extra Officials.</p> <p>Deadline for providing all details needed for invoice, including TAX ID number.</p> <p>NOTE: Extra Officials' function has to be approved by IWGA, which will be done via EMS.</p>
<u>March 10th</u>	Deadline for payment of 30% of Extra Officials' fee.
<u>March 31st*</u> (*due to <u>objective reason</u> the deadline can be prolonged until April 30 th , after written consent from WOC's side)	<p>Providing mandatory data (marked with red * in the EMS) for long list of participants (+50% of final number of participants).</p> <p>Final deadline for providing number, gender, room requirement (single/twin room) and function of Extra Officials.</p> <p>NOTE: Extra Officials' function has to be approved by IWGA, which will be done via EMS.</p>
<u>April 2nd</u>	EMS opened for data verification by IFs.
<u>May 31st</u>	<p>EMS closed for data editing.</p> <p>Final selection of athletes in a number corresponding to the IF passport – picked out from the long list provided until March 31st.</p>

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	<p>Deadline for payment of 100% of Extra Officials' fee.</p> <p>Deadline for providing all details regarding arrival and departure (mean of transport, date, time, flight number etc.)</p>
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3. Accreditation Procedure

Once the EMS system will be opened, all IFs will receive personal link and password, in order to register their members in the system.

It is also possible to send all needed data via Excel file, provided by WOC. Please, have in mind, that it is obligatory to send all required data in ONE excel file and only one time.

4. Information regarding Extra officials

Please, be informed that there are three types of accredited people, connected with the competition:

Officials	<ul style="list-style-type: none"> • Competition Manager • Technical delegates • Judges • Referees
Athletes	<ul style="list-style-type: none"> • Athletes • Team Sport Coaches (1 per team) • Medical Staff
Extra Officials	<ul style="list-style-type: none"> • Extra Coaches • Extra Medical Staff

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	<ul style="list-style-type: none"> • Extra Physiotherapists
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Each IF has its own quota of participants, included in the IF Passport, which can be found in IGMS System. WOC covers cost of stay (lodging, meals, local transportation, airport shuttle and accreditation) of all participants included in the IF Passport. The only expense to cover by IF or directly by participants is travel cost to and from Wrocław.

Extra officials means the people accompanying athletes, not included in the IF Passport. For that group WOC provides possibility to gain accreditation with different benefits, depends on the chosen option, listed below.

Accreditation Type	Type of accommodation	Benefits	Cost (per day per person)
Accreditation No 1	<i>Hotel</i>	<ul style="list-style-type: none"> •single bed with breakfast, •ID-Card by specific function, •meals at Catering Center, •local transport, •shuttle from / to airport. 	180 euro
Accreditation No 2	<i>Hotel</i>	<ul style="list-style-type: none"> •twin room (double room with two separate beds) with breakfast, 	130 euro



THE WORLD GAMES
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		<ul style="list-style-type: none">•ID-Card by specific function,•meals at Catering Center,•local transport,•shuttle from / to airport	
Accreditation No 3	<i>University Campus</i>	<ul style="list-style-type: none">•twin room (double room with two separate beds),•ID-Card by specific function,•meals at Catering Center,•local transport,•shuttle from / to airport	120 euro
Accreditation No 4	<i>Any type</i>	<ul style="list-style-type: none">•ID-Card by specific function,•local transport,•shuttle from / to airport. <p><u>Does NOT Include:</u></p> <ul style="list-style-type: none">•accommodation and•meals.	60 euro

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Remember that deadline to provide final number of Extra Officials for all IF is **February 28th** (due to objective reason it can be prolonged until March 31st, after written consent from WOC's side). After this date WOC cannot guarantee accommodation, meals and transportation.

Deadline for payment of 30% Extra Officials' fee is **March 10th**.

5. Payments

Payment process will be carried out using bank accounts, assigned to particular International Federation (each of IF will have its own bank account, into which it should pay Extra Officials' fee).

Please be informed, that it is obligatory to pay one payment for whole IF.

Each IF should send all details needed for providing invoice to:

payments@theworldgames2017.com **not later than February 28th**.

6. Contacts

Games & Services Director

Paweł Margol

E – mail address: pawel.margol@theworldgames2017.com

Accreditation Department

E – mail address: accreditation@theworldgames2017.com

Accreditation Specialist

Karolina Skup

E – mail address: karolina.skup@theworldgames2017.com

Payments

E – mail address: payments@theworldgames2017.com

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To:

IWGA International Member Federations,
NOCs and National Sport Organizations

Lausanne, 13 March 2017

Dear Colleagues,

We approach the final preparation period of The World Games 2017 event in July in Wroclaw, Poland and I want to thank all of you for your support and efforts so far to make this Event a unique experience for your athletes and teams.

As announced, we opened on 01March the Electronic Management System (EMS) for the International Federations (IF) to fill-in the qualified athletes and teams for their participation in the Games. At the same time the Wroclaw Organizing Committee (WOC) asked the IFs to forward their requests of Extra Officials for approval and confirmation.

According to our experience this is the time that IFs, NOCs / National Sport Organizations look for a service partner that helps to organize the travel arrangements and / or the stay. Additionally, participants ask who they should approach if they either want to extend their stay (outside of the IF-Passport period or NOC / National Sport Organization planning) or to realize additional activities ahead or after their performance.

At last year's IF Competition Manager meeting and NOC preparation meeting IWGA's service partner VIP Sportstravel, was introduced to you as the exclusive travel partner of our organization, which offers tailor-made travel services to the participating Federations and NOCs. The scope of services includes all travel arrangements, which are not part of the official IWGA arrangements (see above). The Wroclaw Organising Committee and VIP Sportstravel work hand in hand to organize the different issues of your stay and participation as well as possible.

In accordance with your requirements VIP Sportstravel is pleased to organise and handle the standard travel services for you and your guests, such as

- Accommodation
- Transfers

IWGA Headquarters Tel.: +41 21 601 03 21 Mobile: +41 79 352 03 19 www.theworldgames.org
office@theworldgames.org channel.theworldgames.org

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- Restaurant / Location bookings
- Staff management (tour leader & hostesses)
- Documentation (Photographer)
- Branded material

Your personal contact for your request to The World Games 2017 is:



Judith Baur
VIP Sportstravel GmbH
Senior Sales Manager
+49 (0) 30 814 541 831
+49-(0)163-897 86 38
judith.baur@vip-sportstravel.com

www.vip-sportstravel.com

Please use the attached form when you submit your request to Ms Judith Baur and kindly provide the following information in order to assure a seamless process.

We wish all the best for your final preparations and look forward to meeting you in July in Wroclaw.

With kind regards,

Joachim Gossow
CEO IWGA

IWGA Headquarters Tel.: +41 21 601 03 21 Mobile: +41 79 352 03 19 www.theworldgames.org
office@theworldgames.org channel.theworldgames.org

HEADQUARTERS Avenue de la Gare 12 - CH-1003 Lausanne, Switzerland · CHE-100.602.518 VAT

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To: VIP Sportstravel, Ms Judith Baur - judith.baur@vip-sportstravel.com

Checklist Travel Request

Required Information:	Fill in:
Additional Accreditation approved?	
Amount of guests:	
Preferred Travel dates:	
Accommodation:	
Hotel category:	
Room amount:	
Single, dbl or twin* occupancy:	
Transportation:	
Vehicle for full period:	
Airport (arrival & departure) transfers:	
Will guests arrive/depart together?	
Flights:	
Are flights needed?	
If yes, please specify:	
Booking class:	
By when are the guests name known:	
Departure city & date:	
Return date:	
Restaurants & Location Bookings	
Are additional services needed:	
Restaurants / Locations:	